



VENDOR SAMPLE REQUEST FORM

BUSINESS NAME _____ CONTACT NAME _____
 BUSINESS PHONE _____ CONTACT PHONE _____
 SHOW NAME _____ SHOW DATE _____
 MULTIPLE DAY SHOW YES NO SAMPLING FROM _____ TO _____

SAMPLE INFORMATION

Sample sizes are limited to 4 oz of beverages and 2 oz of food. Sampling is only permitted by an exhibitor if the exhibitor manufactures, distributes or produces the requested sampling item. Sampling is permitted only in the Exhibition Hall. Absolutely no sampling may take place in any other space at the MassMutual Center. The sampling of alcoholic beverages is not permitted.

DESCRIPTION OF SAMPLE _____

DISTRIBUTION METHOD _____

DISTRIBUTION SAMPLE TEMPERATURE _____

IF, YOUR SAMPLE IS SERVED HOT/COLD, HOW YOU DO PLAN TO MAINTAIN ITS TEMPERATURE? _____

HOW MANY ITEMS DO YOU EXPECT TO SAMPLE OVER THE COURSE OF THE SHOW? _____

MISC INFO _____

Once sample item has been approved by Spectra Food Service and Hospitality it may not be substituted for any other item. This form does not give the vendor exclusivity to product sampling and the vendor recognizes that, in some cases, Centerplate will grant permission for multiple vendors to sample the same item. **By requesting permission to sample the vendor assumes all liability for any and all injury or foodborne illness caused by their sample item. Spectra Food Service and Hospitality will not receive, transport, or store any of the vendors' items. Vendors are not entitled to use of the any of the building's kitchens, refrigeration, freezers, small wares, ware washing areas, or cleaning supplies.**

VENDOR SIGNATURE _____

DATE _____

SAMPLE WAS APPROVED BY, _____, Spectra

DATE _____

Please submit form to:
 Spectra Food Service and Hospitality
 MassMutual Center
 1277 Main Street
 Springfield, MA 01103
 FAX: 413-787-6645