

MASSMUTUAL CENTER



1277 Main Street Springfield, MA 01103

For questions please contact Aamna Manzoor Catering Manager at 413.271.2154 or amanzoor@massconvention.com

VENDOR SAMPLE REQUEST FORM

EVENT	/ENT BOOTH#			NTACT
DATE			CELL PHONE	
BUSINESS NAME			ORDER COM	NPLETED BY
ADDRESS			PHONE	
CITY	STATE	ZIP	EMAIL	
SAMPLE INFORMATION				
Sample sizes are limited to 2 oz. of beverages and 2 oz. of food. Sampling is only permitted by an exhibitor if the				
exhibitor manufactures, distributes or produces the requested sampling item. Sampling is permitted only in the				
Exhibition Hall. Absolutely no sampling may take place in any other space at the MassMutual Center. The				
sampling of alcoholic beverages is not permitted				
Description of Sample				
Distribution Method				
Distribution Sample Temperature				
How do you plan to maintain sample temperature?				
SUBMIT THIS FORM				
VIA EMAIL TO SMANZOOR@MASSCONVENTION.COM / Fax: 413.271.3211				
OR				
Spectra Food Services – MassMutual Center				
1277 Main Street, Springfield MA 01103				
PRINT VENDOR NAME		VENDO	R SIGNATURE	DATE SIGNED
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APPROVED BY			TITLE	DATE SIGNED
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